**KEEP BRITAIN TIDY
NETWORK VIRTUAL AWARDS
Wednesday 3rd February 2021**

Thank you for entering the Keep Britain Tidy Network awards. We understand completing these awards can be quite time consuming and we’ve tried to condense the application for this year to make it as easy as possible for you. We are also happy to accept a video of your application and this can be as simple as shooting it on your mobile and uploading to YouTube.

Good luck with your entry and as always if you need anything please contact the Network Team – network.enquiries@keepbritaintidy.org

**Closing date for entries: Wednesday 9th December 2020**

**Team or Crew of the Year 2021
Application Form**

 **This category is open to Network members only**

**The Environmental Team or Crew of the Year is a team delivering the very best service possible. We are looking for a team that has maintained, or ideally improved results. We are looking for a team that can demonstrate effective team working, clear leadership and solid support. Our winning team should be one that is integral to the organisation and aware of the impact on the local area. If you can demonstrate a robust system for monitoring and strong data your application will score more favourably.**

**Part One: Keep Britain Tidy Network Member Information**

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| **Organisation applying** |  |
| **Project name** |  |
| **Contact name** |  |
| **Job title** |  |
| **Address** |  |
| **Postcode** |  |
| **Telephone** |  |
| **Email** |  |

**Part Two: Application Details**

**Tell us why you think this group should be crowned Team or Crew of the Year.***(Maximum 200 words)*

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**Why are you nominating this team/crew? How have they gone beyond the normal call of duty?** *(Maximum 500 words, please identify any supporting evidence you are submitting)*

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**In what way has the nominated team made an outstanding contribution to delivering improvements in local environmental quality? What evidence can you provide? Please provide both quantitative and qualitative evidence.***(Maximum 500 words, please identify any supporting evidence you are submitting)*

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**Is there anything further you would like to tell us to support your nomination? Please include any comments from other members of staff or residents. You could also send us any relevant photos or videos.***(Maximum 500 words, please identify any supporting evidence you are submitting)*

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**Part Three: References - Please provide two referees who can validate your application**

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| --- | --- |
| **Name** |  |
| **Position** |  |
| **Relationship to project** |  |
| **Phone number** |  |
| **Email address** |  |

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| **Name** |  |
| **Position** |  |
| **Relationship to project** |  |
| **Phone number** |  |
| **Email address** |  |

 **Part Four: Additional Evidence**

If you have any additional evidence that could bring your application to life and further support your submission we would love to see it. Examples of additional evidence could be as simple as a video from a camera phone, a picture of people in action, or a press clipping. We may use these on our website, in promotional material and during the actual Awards evening. As we are an environmental charity, we ask that you do not send hard copies of any materials; these include posters, pictures or documents. A disc or memory stick is preferred, and of course sending materials electronically is fine!

**Part Five: Submitting your application**

After completing this application, you can either;

* Return to network.enquiries@keepbritaintidy.org
* Upload to your organisations YouTube page and send us the link
* Send via We transfer or drop box.
* Please send us a copy of your logo in eps and jpeg
* **Deadline Wednesday 9th December 2020**

 If applying for multiple awards, please send separate emails.

Should you need to discuss anything regarding the application process, please do not hesitate to contact the Network Team – network.enquiries@keepbritaintidy.org

**The Network is all about sharing knowledge and best practice – with this in mind we would like to work with you to further develop your concept or intervention in a bid to make this available to other members in the Network.**

**If you are willing to share your concept/intervention/idea with Keep Britain Tidy to roll out please tick the box □**

**We will be contacting the shortlisted finalists after the judging process, to inform you of the outcome – good luck!**

**We may need to pre-record you or call you on Wednesday 3rd February when the awards ceremony is in progress to accept your award.

(Judging will be held mid - December 2020).**

**The Ceremony – Wednesday 3rd February 2021**

The awards will take place online on the 3rd February, you can enjoy the event from the comfort of your own home and office. The format will mirror that of a traditional awards celebration, including interviews with award winners. Good luck with your application.

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| **DATA PROTECTION – PRIVACY INFORMATION**Keep Britain Tidy is a "data controller" (registration number: Z5657940). This means that we are responsible for deciding how we hold and use personal data about you. The personal data provided by you will be held on a database by Keep Britain Tidy in accordance with the General Data Protection Regulations (GDPR) and the Data Protection Act 2018.We have put in place measures to protect the security of your information. Details of these measures are available upon request.Keep Britain Tidy will not disclose personal data that you have provided to any third party without your consent, unless permitted or required to do so by law. The details you have provided on this form will only be used to notify you of any future training courses*.* If we need to use your personal information for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.If you have any questions about how we use your personal data or wish to exercise your rights under GDPR, such as the right of access to your personal data, please contact our Data Protection Officer, Richard McIlwain, in writing atrichard.mcilwain@keepbritaintidy.org or Richard McIlwain, Keep Britain Tidy, Elizabeth House, The Pier, Wigan, WN3 4EX.Should you wish to make a complaint about our handling of your personal data, we would appreciate it you would contact us in the first instance, although the Information Commissioner’s Office can be reached at <https://ico.org.uk/concerns/> or by writing to Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.Further information on how we process personal data generally and your rights in relation to that data is available in our privacy notice, which can be found at [www.keepbritaintidy.org](http://www.keepbritaintidy.org) |